



Children's Education Society ®
THE OXFORD COLLEGE OF ENGINEERING
Hosur Road, Bommanahalli, Bengaluru-560 068

Website: www.theoxford.edu Email : engprincipal@theoxford.edu

(Approved by AICTE, New Delhi, Accredited by NBA, New Delhi & Affiliated to VTU,
Belgaum)

STANDARD OPERATING PROCEDURES FOR CONDUCT OF COLLEGE INTERNAL ASSESSMENT TEST

Objective: To give the elaborate procedure for conducting Internal Assessment Test in the college.

- The guidelines to be followed for the smooth conduction of Internal Assessment (IA) tests for UG and PG courses in the college
- The roles and responsibilities of Subject teachers, Exam Coordinators, Invigilators, Evaluators, and Students for the conduct of IA Tests

1. CONDUCT OF INTERNAL ASSESSMENT TEST

1.1 General instructions for students:

- 1.1.1 As per the VTU guidelines students should maintain minimum 85% attendance.
- 1.1.2 Students having less than 85% attendance have to be monitored and informed to their parents by the concerned department.
- 1.1.3 It is compulsory for all the students (UG & PG) to attend all three IA Tests of their course as per the VTU norms. Students are to be informed about the VTU guidelines for IA test and marks immediately after the commencement of the semester.
- 1.1.4 With reference to the academic calendar of the institution, Three IA test dates are planned and accordingly the tests will be conducted.
- 1.1.5 Blue books will be issued to the students well in advance for the IA test and students should write the IA Test in the bluebooks supplied by the institution.
- 1.1.6 Students should have their own stationery for the IA tests.
- 1.1.7 Students shall compulsorily wear their identity cards when attending IA Test
- 1.1.8 Students are instructed not to leave the examination hall before the scheduled test completion time.
- 1.1.9 Students should not carry mobile, study materials or any other unwanted things to the IA test room.

1.2 Guidelines for Subject teachers

- 1.2.1 Subject teachers need to complete 1.5 to 2 modules of the syllabus for each IA test so that portions will be completed on time.
- 1.2.2 Course faculty should prepare two sets of IA question papers (Set A & Set B) for every IA test with scheme of evaluation.

- 1.2.3 Faculty must submit the QP to the respective HoD 10 days before the scheduled test date and QP will be prepared as per the given format (**Annexure-I**)
- 1.2.4 Faculty members have to follow Bloom's Taxonomy in framing the questions of the IA Test question paper.
- 1.2.5 The answer scheme for the question papers has to be prepared for evaluation and for filing purposes.

1.3 Procedure for the conduct of IA test

- 1.3.1 The IA tests of the college are conducted in accordance with the college academic calendar that is prepared at the beginning of every semester.
- 1.3.2 A circular from the principal's office will be released prior to the IA test and all departments are required to submit the question papers for each subject. HoD will do the preliminary scrutiny at the department level; to check on the QP pattern, the QP template and all other information such as: subject name, subject code, date of test with sessions, marks allotted, etc.
- 1.3.3 After checking the IA QP by the HoD, it will be submitted to the Dean exam.
- 1.3.4 Dean of exams forwards the IA question papers to the Question Paper Scrutiny Committee for verification.
- 1.3.5 Later the QP scrutiny committee will submit the verification report as well as the approved QP to the Dean exam. The Dean exam in consultation with the Principal will select the question paper set for each subject.
- 1.3.6 The question papers will be xeroxed by the IA Test coordinator, sealed, and submitted to the strong room (Offline)
- 1.3.7 In case of an online test, the selected question paper will be sent to the respective HoD email id for the conduct of IA test.
- 1.3.8 As per the schedule of IA test (Offline Test), QP should be collected half an hour before from the strong room by the IA Test coordinator and further it will be arranged and distributed to the exam hall, room wise in a proper cover and handover to the room invigilator 5 minutes before the commencement of the test.
- 1.3.9 During the offline test, two HoDs on a rotation basis will be assigned the task of floor in charge by the Principal to check on the conduct of the test in the rooms. They are required to submit the report to the principal in a prescribed template for any further action. (**Annexure-II**)

1.4 Responsibilities of IA Test coordinator

- 1.4.1 Coordinators are required to prepare the student seating arrangement for the IA Test and prepare the faculty invigilation duty chart and get approval from the principal for the same.
- 1.4.2 In case of emergency, for changing invigilation duty and seating arrangement prior permission from the principal is necessary.

- 1.4.3 A copy of the seating arrangement approved by the Principal should be displayed outside the room to help the students to locate their seats for the IA Test.
- 1.4.4 Test Coordinator has to collect the bluebooks from the faculties of all departments for their respective subject and arrange them according to the room number and seating arrangement before the day of the exam.
- 1.4.5 On the day IA test, bluebooks will be issued by the test coordinators in the exam cell 30 minutes before the commencement of the IA test.
- 1.4.6 After the commencement of the IA test, the test coordinators have to verify whether the QP and bluebooks are distributed to all the students by invigilators and the IA test is conducted smoothly as per the rules.
- 1.4.7 Test coordinator should not allow the students to leave the examination room before the speculated time. The timing for the forenoon session is 9.30 am to 11.00 am and 2.00 pm to 3.30 pm for the afternoon session.
- 1.4.8 After the exam the test coordinators have to collect the bluebooks and B form from the room invigilators and arrange Department wise/Subject wise.
- 1.4.9 A copy of the approved QP and the respective answer scheme should be maintained by the IA test coordinator in the Internal Assessment file and also the B- form, invigilation duty chart, seating arrangement has to be maintained in the IA test file.

1.5 Responsibilities of Room Supervisor(Invigilator)

- 1.5.1 The room supervisor has to report 30 minutes before the commencement of the exam to collect the blue books and B-form from the test coordinators in the exam cell.
- 1.5.2 The room supervisor has to be in the invigilation room 15 minutes before the commencement of the IA test.
- 1.5.3 Room Supervisor has to check the students thoroughly for mobiles, chits or any other unwanted materials before the students are allowed to enter the exam hall
- 1.5.4 Room supervisor has to check whether the students are seated according to the prepared seating arrangement.
- 1.5.5 Once the students are seated the supervisor has to distribute the bluebooks to the students.
- 1.5.6 In the case of offline tests, the room supervisor has to verify the bluebooks and put their initial after checking the correctness of the data entered by the student on the first page of blue book.
- 1.5.7 The question paper has to be distributed to the students on the speculated time after the bell.
- 1.5.8 After the commencement of the exam the students has to sign in the B-form and room supervisor has to verify, mark the absentees in the prescribed format. (Annexure-III)
- 1.5.9 In case of online –IA test, the question paper has to be collected by the Department HOD and shared to the students through MS- Teams by the subject faculty and after

the commencement of the exam, the absentees report will be updated in the Google sheet by the subject faculty. (Annexure-IV)

1.5.10 After the test the room supervisors are required to submit the blue-books with the B-Form to the IA test coordinators.

1.6 Collection and submission of blue books

1.6.1 The concerned subject faculty has to collect the blue books for evaluation from the test coordinators.

1.6.2 Answer scripts have to be evaluated by the subject faculty members and the marks have to be submitted within four working days.

1.6.3 The marks should be revealed to the students and then the Mark-list should be submitted to the class-teacher, and the Class Teacher will consolidate the marks of all subjects and submit the same to the department HoD.

1.6.4 The final marks sheet will be submitted by the HoD to the Principal's office and a copy should be maintained in the department.

1.7 Answer script scrutiny committee

1.7.1 The subject faculty member has to submit a copy of the approved QP, answer scheme along with the bluebook, and copy of the marks statement to the IQAC for verification.

1.7.2 The committee members have to verify the bluebook evaluation done by the faculties and cross-verify it with the schema.

1.7.3 If any discrepancy is noticed it will be informed to HOD to take corrective action.

1.7.4 After verification the scrutiny committee has to submit the detailed report to the Principal. (ANNEXURE – VII)

1.8 Review meeting

1.8.1 An IA review meeting will be scheduled with the Principal based on the reports submitted by IQAC.

1.8.2 In case, the pass percentage in any subject is less than 75%, the concerned faculty will be called for an explanation by Principal.

2. CONDUCT OF UNIVERSITY EXAMINATION

2.1 General instructions for students:

2.1.1 Students must check their personal exam timetable. Do not rely on information from other sources. It is your responsibility to be there at the correct place, date, and time for an examination.

2.1.2 All seats are numbered. Students must sit at a desk allocated to their room. Seat allocations are displayed outside the exam room / Ground floor (Old building), near the reception counter.

2.1.3 All the students should be present in the examination hall at least 30 minutes before the commencement of examinations.

2.1.4 Students are not allowed into the examination hall after the commencement of examinations.

2.1.5 Students are strongly advised not to take their mobile phones, any electronic gadgets/chits / slips / any written materials, Valets, Pouches, Pullovers with Pockets, or Programmable calculators into the exam room.

2.1.6 Students must remove all other belongings from the vicinity of the exam room. This will be strictly enforced. Students will be asked to remove their belongings even if this will delay the start of their exam. **Belongings left in unattended areas remain the student's responsibility.** Please note that the vicinity of the exam room includes all areas near the exam room, so you may be directed to remove your belongings to an area some distance away.

2.1.7. Only a single answer booklet will be issued. No additional answer booklets will be provided. Before writing the answers, students should check the condition and the number of pages of the provided booklet.

2.1.8. The candidate should append his/her signature at the specified space on the answer booklet as and when received.

2.1.9. Revealing any other identity in any other place of the answer booklet will be treated as Malpractice.

2.1.10 Students must listen carefully to, and comply with, the opening announcements, which will not be repeated. Students should read all the instructions on the examination paper and answer books. Instructions appear on the second page of the answer booklet.

2.1.11 Students have to cross-verify the subject name and code in the question paper as and when they receive it within the examination hall.

2.1.12 Students should not write anything on the question paper other than his / her USN.

2.1.13 Students are advised to use **Black ink ball pen** only.

2.1.14. Students can leave the examination hall only after 60 minutes, after the commencement of the examination by surrendering the question paper to the room superintendent. Taking out the question paper is permitted only after completion of the examination. No students should leave the hall during the last 10 minutes, till the collection of answer scripts is completed.

2.1.15. Students should not communicate with each other in any way in the examination room, whether an exam is in progress or not.

2.1.16. The guideline framed by the University has to be strictly followed by one and all for the smooth conduct of examinations. **(Annexure – V)**

2.2 Preparation of the VTU-Theory examination work:

2.2.1 Before the commencement of VTU Exams, the VTU Time Table and Circulars are displayed on the main notice boards and on the department notice board.

2.2.2 Students seating arrangements are prepared and displayed in the notice board.

2.2.3 As per the student's seating arrangement **B-FORMS** are prepared. **(Annexure-VI)**

2.3 Guidelines for Exam Cell - Booklet Issuing In-charge

2.3.1 It is mandatory for all the faculties to take up the VTU External exam duties.

2.3.2 The invigilation schedule and the DCS chart are to be prepared by the Exam Dean in the given format, and to be circulated to all concerned with the approval of the Principal.

2.3.3 Invigilation duty has to be allotted to all the faculty members of TOCE in the ratio of 1 duty for Professors, 2 duties for Associate Professors, and 3-5 duties for Assistant Professors.

2.3.4 As per the seating arrangement on the day of examination, answer booklets will be arranged and issued to the invigilators, while issuing, a counter signature will be taken in the day book.

2.4 Responsibilities of Invigilators / Relievers

2.4.1 It is mandatory for all invigilators to report 30 minutes in advance to the examination room to collect the answer booklets and to be there in the room allotted before 20 mins.

2.4.2 Collect the Answer booklets count and verify the condition of the booklet as per the given B-Form

2.4.3 Give the instruction of exam guidelines to the students

2.4.4 Invigilators need to take the signatures of the students along with the booklet numbers on the B-Form and invigilators also have to sign on the booklet and hall-ticket after verifying the details within half an hour of the commencement of the examination.

2.4.5 Absentee booklet must return to the DCS along with the question paper with one copy of the B-Form

2.4.6 Be vigilant in the exam hall for any malpractice or indiscipline

2.4.7 Do not carry mobile phones / Bags

2.4.8 Invigilators need to arrange the booklets according to the branch and USN and tally with the B-Form then leave the Exam Hall and submit the same in the Exam Booklet Submission / Receiving Room.

2.4.9 Relievers relieve concerned invigilators for 10 minutes and take up the invigilation during the examination.

2.4.10 Relievers along with DCS receive the booklets from the invigilators and arrange them properly Subject-wise, Branch-wise, tallying with the A-Form, bundles, pack them in the respective packets, seal the answer scripts bag and dispatches for submission to the university.

2.5 Responsibilities of the DCS (Deputy Chief Superintendent)

2.5.1 Duty will be allotted only to those faculties who have 10 years of teaching experience with Ph.D

2.5.2 Collect the duty memo copy form CS

2.5.3 Before a day of the exam the DCS has to verify the seating allotment, display on the notice board, day book entry in the exam cell regarding the Subject code and the number of students writing the exam.

2.5.4 Report to the QPDS one hour early to arrange the QP according to the subject code and room.

2.5.5 10 minutes before the commencement of the exam QP has to be distributed in the exam hall.

2.5.6 After 45 minutes collect the B-form from the invigilators and the same should be submitted to the exam cell for the preparation of A-form

2.5.7 A-form and B-Form has to be cross verified.

- 2.5.8 Arrange the Cloth cover as per VTU given format in the receiving centre.
- 2.5.9 Collect the Answer booklet from the invigilators by referring to B-form properly and arrange Branch-wise/subject code-wise
- 2.5.9 Finally A-form and booklet have to be cross verified.
- 2.5.10 Bundle the answer scripts in the cloth cover and seal the same with wax.
- 2.5.11 Prepare a bundle submission copy to VTU RO, Bangalore
- 2.5.12 Assigned faculty and attender will take the answer script bundles to RO Bangalore collection centre.

2.6 Responsibilities of the attenders

- 2.6.1 Chief-Superintendent will issue a duty chart to the attenders as per the requirement.
- 2.6.2 As per the chart, attender must report to the examination cell, then the Exam cell in charge will assign the duty.

Annexure-I

Guidelines for preparation of IA test question paper

- 1 The question paper will have Five questions carrying equal marks.
- 2 Each full question consists of 6 marks.
- 3 Each question will have sub questions covering all the topics under a module.
- 4 The students will have to answer FIVE full questions, selecting ONE full question from each module (For each IA test will cover the 1.5 or 2 modules).
- 5 **Use Revised Bloom's Taxonomy Level: L1-Remembering, L2-Understanding, L3-Applying, L4-Analyzing, L5-Evaluating, and L6-Creating.**
- 6 The IA test question paper will be prepared in the given format only.
Font: Times New Roman; **Size:** 12
- 7 File name of two set of IA question paper must be given as **subject code-A**, and **subject code-B**
Ex: 18MAT41-A and 18MAT41-B,

File must be in PDF form.
- 8 Heads of the department will collect the TWO set of different question papers well in advance from the respective assigned faculty
- 9 Preliminary scrutiny will be done at the concerned department HOD level.
- 10 HOD are requested to submit the question papers to the Dean Exam TOCE, mail id: deanexamtoce@gmail.com before 10 days start of the IA test.
- 11 The Scrutiny Committee does the scrutiny and the Principal finalizes the one set of IA test question papers and will send them back to the concerned Heads of the department for the copies of the QP for the distribution to the students on the respective date of IA test date.

Program Outcomes as defined by NBA (PO)

Engineering Graduates will be able to:

1.Engineering knowledge: Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.

2.Problem analysis: Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.

3. Design/development of solutions: Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.

4. Conduct investigations of complex problems: Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

5.Modern tool usage: Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modelling to complex engineering activities with an understanding of the limitations.

6.The engineer and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.

7.Environment and sustainability: Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.

8.Ethics: Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.

9.Individual and team work: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.


10. Communication: Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.

11. Project management and finance: Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.

12. Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

1. Course Outcome:

A detailed description of what a student must be able to do at the conclusion of a course.

	Children's Education Society THE OXFORD COLLEGE OF ENGINEERING, BANGALORE-560 068 (Approved by AICTE, New Delhi, Accredited by NBA, & Affiliated to VTU, Belagavi-590018)			
	B.E. Information Science and Engineering Outcome Based Education (OBE) and Choice Based Credit System (CBCS), VTU Semester-II			
Internal Assessment Test- I Date: 12-05-2022 (FN)				
Subject Code:	21CS32-B	IAMarks:	20	
Subject Title:	Data Structures and Applications	Exam Hrs:	60 minutes	
Course Objectives:				
Note: Answer FIVE full questions				
Q.NO.	QUESTIONS	Marks	CO-PO	Bloom's Taxonomy Level
Q.1	A.	4		
	B.	4		
Q.2	A.	4		
	B.	4		
Q.3	A.	4		
	B.	4		
Q.4	A.	4		
	B.	4		
Q.5	A.	4		
	B.	4		
Course Outcomes:				

PO \ CO	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12
CO1												
CO2												

“1”- Slight (Low) Correlation, “2”- Moderate (Medium) Correlation, “3”- Substantial (High) Correlation and “-” indicates there is no correlation.

Annexure-II

Squad Team Report

For the First / Second / Third IA-Test

Date: _____ VisitingTime: _____

Sl.No.	Observations	Remarks Y/ N / points
1	Seating arrangement done properly	
2	In exam hall properly lighting	
3	In exam hall fans are working or not	
4	All students are using blue books or not	
5	Invigilators are done their signatures in blue books are not	
6	Verify the B-form	
7	Any malpractice or any irregularity found	
8	Any indiscipline in the exam hall	
9	All students kept their bags outside of the exam hall	
10	Students are not having a mobile phone with them	
12	Blackboard, Desks, and surrounding parameters are clean or not,	
13	CC-TVsurveillance is in working condition, if not mention the room number (enquire with server system admin)	
14	Any other remarks observed by the squad team	

Name and Signature of Squad member 1:

Name and Signature of Squad member 2:

Name and Signature of Squad member 3

Note: This copy submitted to Dean Examination for further kind information to the Principal.

ANNEXURE – V

VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELGAVI
UG/PG/ EXAMINATIONS

INSTRUCTIONS TO THE CANDIDATES

1.	Only a single Answer book will be issued. No additional Answer Books are permitted.
2.	The candidate should write his/her seat number and give other information like examination, semester subject, subject code etc., against the space provided on the title page of the answer book.
3.	The candidate shall write his/her USN and Put his/her signature in the appropriate boxes provided on the top most portions of the all pages of the Answer Booklet.
4.	Revealing any other identity in any other place of the answer booklet will be treated as Malpractice
5.	The question number should be written in the margin provided for the purpose.
6.	The candidate shall write answers on both sides of pages of the answer book. All rough work must be done in the space provided at the end of the answer book. Answers must be written using black ball point pen only , if there is a change in pen , the same shall be attested by the Room Superintend on the facing sheet of the answer script at the top.
7.	Answer book should be handed over personally to the Room Superintend before leaving the examination hall.
8.	No candidate shall be permitted to go to the toilet during the period of examination.
9.	The candidate should not take any books /notes, log table, scribbling pads, cell-phones, programmable calculators or any kind of reference material into the examination hall. The candidate should make sure that he/she has no unauthorized book or paper in the examination hall with him/her or in his/her desk. He/She should have only articles permitted like Identity Card, Hall Ticket/Admission Ticket. The candidate should not write anything on the Admission Ticket or Identity Card or Calculator.
10.	All the candidates should take possession of their seats 30 minutes before the commencement of the examination. A warning bell will be given 10 minutes before the commencement of the examination. Another bell will be given at the beginning of the examination when Question Papers will be distributed and the candidates should start writing the answers. No candidate shall be admitted after 30 minutes of the commencement of the examination and shall be allowed to leave the examination hall before 45 minutes of the commencement of the examination. No candidate should leave his/her seat during the last 10 minutes. Warning bell will be given 10 minutes before the closing time and the final bell is given at the end of the examination. Then all the candidates should stop writing or revising the answers and should hand over the answer book to the Room Superintendent.
11.	The candidate should see that the Room Superintendent has appended his/her signature at the specified space on the answer book, before he /she hands over the Answer Book to the room Superintendent.
12.	Smoking and drinking tea or coffee or cold drinks in the examination hall is strictly prohibited. However, drinking water will be supplied on request.
13.	Any candidate appearing for the UG/PG examination is liable to be charged with committing malpractice in the following cases:
a.	Bringing in the examination hall or being found in possession of portions of a book, manuscript, programmable Calculator or any other material or matter , which is not permissible to be brought into the examination hall.
b.	Having any written matter on Scribbling pad, Question Paper, Admission Ticket, Calculator, Any part of the Body, Kerchief, Clothes, Socks, Instrument Box, Identity Card, Scales etc.
c.	Copying from the material or matter or answer of another candidate or similar aid or assistance is rendered to another candidate within the Examination Hall.
d.	Communicating with any candidate or any other person inside or outside the examination hall with a view to take assistance or aid to write answers in the examination.
e.	Making any request of representation or offering any threat for inducement or inducing bribery to Room Superintendent or and any other official or officer of the University / College for favours in the examination hall or to the Examiner in the answer script.
f.	Smuggling out or smuggling in or tearing off the answer script sheets or supplementary sheets or inserting papers written outside the examination hall into the answer book or running away along with answer scripts from the examination hall or premises.
g.	Impersonating or allowing any other person to impersonate to answer in his/her place in the examination hall.
h.	Supply of copying material inside or from the outside the examination hall.
i.	Bringing a mobile phone to the examination hall.
j.	Unruly behaviour inside or near the examination hall.

B-Form:

FORM-B

Block No

701



VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELGAUM

ATTENDANCE & ROOM SUPERINTENDENT'S / THEORY EXAMINATION REPORT (in Triplicate)

BE / MBA / MCA / M.Tech. VI Semester Examination 0 5 2 0 1 2
M M Y Y Y Y

Branch / Title of the Course : Computer Science & Engineering

Subject : _____ Code : _____

Centre: The Oxford College of Engineering, Bangalore-68 Time: 2.00 pm to 5.00

Date: _____ USNo 10X07EC422 TO 10X07EC441

USN	Booklet / Dwg. Sheet Number	Signature	Addl. Booklet/Drawing / Number	Graph Sheet	Total
10X07EC422					
10X07EC423					
10X07EC424					
10X07EC425					
10X07EC426					
10X07EC427					
10X07EC428					
10X07EC429					
10X07EC430					
10X07EC431					
10X07EC432					
10X07EC433					
10X07EC434					
10X07EC435					
10X07EC436					
10X07EC437					
10X07EC438					
10X07EC439					
10X07EC440					
10X07EC441					

USNs (absentees): _____

USNs (Candidates b/u Malpractice): _____

Room Superintendent

Chief / Deputy Superintendent

Signature: _____

Name: _____

Affiliation: The Oxford College of Engineering, Bangalore-560 068

NOTE: ANSWER PAPER BUNDLES TO BE SENT TO REGIONAL OFFICE ONLY

1. Separate sheet to be used for each subject. 2. Statement shall be sent to a) Regional Centre b) Registrar (Evaluation) c) Retained at the college.

ANNEXURE -VII



THE OXFORD COLLEGE OF ENGINEERING

(Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belgaum & Bannurahalli, Hosur Road, Bengaluru - 560068.
Approved by A.I.C.T.E. New Delhi, Recognized by UGC under section 2(f)
Ph: 080 4021901/6027609/786, Fax: 080 - 25710951/ 4021901/81
E-mail: enq@oxford.edu Web: www.oxford.edu

REPORT ON RESULT ANALYSIS & MRR

Team Members name & Designation:
Name of the Department inspected :
Date & Time :

Sl.No	Subject	Faculty Name	Verified Blue book USN	Summary of the Inspection			Pedagogical initiative taken by the faculty
				Valuation	Scheme of evaluation	Remarks	
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Signature of Inspecting team:



CHILDREN'S EDUCATION SOCIETY (Regd.)

Administrative Office :

1st Phase, J.P. Nagar, Bengaluru - 560 078. ☎ : 080 - 61754501 - 502 Fax: 080 2654 8658

THE OXFORD COLLEGE OF ENGINEERING

[Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by A.I.C.T.E., New Delhi, Accredited by NAAC & NBA New Delhi and Recognized by UGC under section 2(f)]


Bommanahalli, Hosur Road, Bengaluru - 560 068.

☎ : 080 61754601 / 602 / 604

E-mail: engprincipal@theoxford.edu Web: www.theoxford.edu

Grievances Addressal Report – 2021-2022

A total of 3 Internal Examination Grievances are collected from the students and are resolved for the academic year 2021-2022. These grievances are respected and treated seriously. Students are provided with necessary corrective measures to solve their issues to have a healthy learning process on all aspects of academics. Genuine efforts are made to ensure that all grievances are addressed fairly at the earliest.


Dean Examinations

Dean - Examinations
The Oxford College of Engineering
Bangalore-560 068

विद्या सर्वत्र शोभते

Estd. 1974